

# **45th Annual Elmvale Maple Syrup Festival** **Saturday, April 17, 2010**



## **Festival Rules and Regulations for Vendors**

Booth set-up guidelines must be strictly adhered to due to fire and safety regulations officials. No Overhangs outside allotted booth dimensions will be allowed.

All equipment, displays, supports, signs, etc. must remain within the allotted booth dimensions.

Vehicles remaining in the booth as part of the booth set-up must stay within the allotted booth dimensions. All other vehicles and oversized vehicles will not be permitted to stay on site.

Queen Street West from Young Street (Hwy 27) to Lent Street and Maria Street North from Queen Street to the Arena and Fairgrounds entrance will be closed to local vehicular traffic starting at 7:00 am. This is to allow vendors safe access to their booth set up areas. Booths must be fully set up and functional by 8:30 am when the Festival officially opens to the public.

Vendors must remove their booth set-ups, clean up their sites and vacate the street area prior to 5:00 pm when the streets will be reopened to local vehicular traffic.

You are encouraged not to bring your family pet to the festival. Dogs will not be permitted to be tied up at your booth location.

**If you are a food vendor** and will be cooking or selling food products from your booth all health rules and regulations must be met. You will be required to obtain a "Special Occasions Permit" from the Collingwood office of the Simcoe County District Health Unit. This permit is to be displayed in your booth. You can reach the Health Unit office at (705) 445-0804.

**If you are a food vendor** requiring a "Refreshment Vehicle License" for commercial equipment, you may obtain information from The Township of Springwater, 2231 Nursery Rd, Minesing, ON L0L 1Y2 or phone 705-728-4784.

Vendors are responsible for keeping their booths clean and free of all garbage and other waste materials. Although garbage receptacles will be placed throughout the area for public use, you are to be responsible for your own waste materials, take it home with you. This includes empty boxes, papers, cardboard, your own garbage, etc..

Vendors are responsible for having their own liability insurance. Be prepared to show proof of insurance.

**Note:** "The Applicant agrees to save harmless the **Elmvale Maple Syrup Festival Association** and their committee members at all times from any claim of any kind or nature whatsoever in law, equity or otherwise arising out of or indirectly resulting from the construction, operation or maintenance of the applicant's operation at the **Elmvale Maple Syrup Festival**".

Due to high demand for booth locations, assignments of lots are made in the order in which the completed application forms are received back to the festival organizers. To ensure you spot at the **Elmvale Maple Syrup Festival** is reserved, please return your completed application form along with your payment prior to the March 10, 2010 cut off date. Upon review and approval of your application, a payment receipt, a Booth Number Allocation and a map showing your set-up location will be mailed to you as soon as possible after the cut off date. Vendors registering after March 10, 2010 will be subject to a **Late Payment Fee**.

Only those vendors registered with the **Elmvale Maple Syrup Festival** organizers and approved will be allowed to operate a business on the day of the festival providing they adhere to all fire, safety, and health rules and regulations. Space sharing by two (2) businesses or vendors is strictly prohibited.

The **Elmvale Maple Syrup Festival Association** hopes you have a great day and will follow these simple guidelines that have been set out for you. Festival staff members wearing coloured vests or jackets and carrying identification will be on hand throughout the day to assist you. Please cooperate with these staff members to make this year's festival successful and enjoyable for all.

**Thank you,**  
**The Elmvale and District Maple Syrup Festival Association.**

For further information call: Ted at (705) 322-6613, or E-mail [EMSF09@Sympatico.ca](mailto:EMSF09@Sympatico.ca)